



## Food Vendor Guidelines

- You are invited to apply for concession space in the NC Honey Festival set for Saturday, September 7, 2019 in downtown Whiteville, NC.
- The fee for vendors is \$90.00. The full fee must be submitted with your application. No refunds will be made unless application is not accepted.
- Electric hook ups are limited and will be available on a first come basis. Please let us know your needs in your application.
- Spaces will be approximately 10 feet x 20 feet and will be on Madison Street. Set up for Food Vendors should be completed no later than 9:45am.
- **Applications must be received no later than August 23, 2019** and applicants will be notified of participation decision no later than August 27, 2019. The number of spaces will be limited. The committee will determine space assignments. Requests for specific space locations will be honored on a first-come, first-served basis.
- The Festival Committee reserves the right to exclusively serve all carbonated beverages. Other vendors may serve drinks such as tea, lemonade, water, etc. Also, local downtown eating establishments have the exclusive right to serve hotdogs and hamburgers.
- If you wish to apply, please submit your completed Vendor Application, \$90.00 fee, (make payable to NC Honey Festival), the Temporary Food Service Permit Application (required for the Health Department), and the Food Service Permit fee of \$75.00 (make payable to Columbus County Health Department). Send documents and checks to the address below:

### **NC Honey Festival**

PO Box 2061 - Whiteville, NC 28472

- Please note the contact information on the bottom of the food permit where you can call the Health Department (910-640-6617) to determine if you are tax exempt and if you need to send the permit fee of \$75.00. Indicate on the Vendor Application whether you are exempt or not.
- If you have questions please contact:

**Legion & Lewis – 910.445.1065**